



**REGULAR MEETING OF THE TRINITY MEDICAL
BOARD OF COMMISSIONERS**

December 19, 2023

5:00 PM

Board Room

I. CALL TO ORDER

The regular scheduled meeting of the Trinity Medical Board of Commissioners was called to order at 5:00 PM on Tuesday, December 19, 2023 by Board Chairman, Mr. James King.

II. PRAYER AND PLEDGE OF ALLEGIANCE

Mr. Fred Marsalis opened the meeting with prayer, and the Pledge of Allegiance was led by Dr. Kevin Ingram.

III. ROLL CALL

A roll call revealed the following members present: Mr. King, Mr. Marsalis, Mrs. Lipsey, Dr. Ingram, Mr. Graves, Mr. Butcher, and Mr. Crum. Also present were: Mrs. Nekeisha Smith, Administrator, Mrs. Neely Greene, COO, Mr. Spencer Holder, CFO, and Mr. Walt Wilson, CCO, Ms. Shaniqua Gilmore, Administrative Assistant, Mr. Joey Martin, Concordia Sentinel, and Mr. William Rucker, Concordia Parish Citizen.

OPEN TO PUBLIC COMMENTS

At this time, Chairman King opened the meeting to public comments.

IV. APPROVAL OF MINUTES

Mr. King asked for a motion to approve the minutes of the Regular Board of Commissioners Meeting on November 28, 2023. The minutes were approved as presented on a motion by Mr. Graves and a second by Mr. Marsalis. The motion carried unanimously when put to a vote.

V. FINANCIAL REPORT

The October 2023 Financial Report was presented by Mr. Holder and approved on a motion by Mr. Butcher and a second by Mrs. Lipsey. The motion passed unanimously when put to a vote.

VI. ADMINISTRATIVE REPORT

Mrs. Smith presented the following Administrative Report to the Board of Commissioners:

Administrative Report

We are still currently advertising for a PRN Nurse Practitioner or Physician's Assistant to work in the ER on weekends. The volume is steadily increasing, and the



physicians are requesting more help. We have one candidate that we are in the process of hiring, however, we are waiting on her to get her Louisiana license.

I spoke to Barry Lann, Architect, with Grace Hebert Curtis Architects, and he stated he already has the drawings for the walkway, and he will get the paperwork to start the project sent over. He will get with the engineers after the holidays, and we will move forward from there.

The Hospital's Christmas Party was a huge success. We had great food, fun and fellowship with the employees. The employees were very appreciative of the retention incentive and wanted to thank the Board being so kind.

2023 was an amazing year for Trinity Medical. It was because of our great staff and physicians that this was possible. We saw record numbers hospital wide far exceeding our previous years. Our goal is to keep things going in the upward direction and to add as many services as possible to our hospital. Of course, we want to thank you all for always supporting our vision. You are all appreciated.

I want to wish everyone a Merry Christmas and a Happy New Year! I look forward to another great year to come!!!

Mr. Crum made a motion to approve Mrs. Smith's Administrative Report with a second by Mrs. Lipsey. The motion carried unanimously when put to a vote.

VII. MANAGEMENT REPORT

Mrs. Greene presented the *Marijuana Usage in the Workplace and Open Meeting Law Policies* for approval. Mr. Graves made a motion to approve the policies with a second by Mr. Crum. The motion passed unanimously when put to a vote.

Mrs. Greene requested an addendum to the agenda to present the *Accutech Elopement/Wandering Prevention Device and Elopement Prevention Policies and Procedures* approval. Mr. Graves made the motion to approve the addendum to present the *Accutech Elopement/Wandering Prevention Device and Elopement Prevention Policies and Procedures* for approval with a second by Mr. Crum. The motion carried unanimously when put to a vote.

Mrs. Greene presented the *Accutech Elopement/Wandering Prevention Device and Elopement Prevention Policies and Procedures* for approval. Mr. Graves made a motion to approve the Infection Control Policies and Procedures with a second by Mr. Butcher. The motion carried unanimously when put to a vote.

XI. APPOINTMENTS and RESIGNATIONS

On a motion by Mr. Butcher and a second by Mrs. Lipsey, all appointments and resignations were approved as presented. The motion passed unanimously when put to a vote.



XII. EXECUTIVE SESSION

At this time Mr. King requested the Board enter into Executive Session for the Compliance Program Annual Report presented by Mr. Wilson. A motion was made by Mr. Butcher to enter into Executive Session and a second by Mrs. Lipsey. The motion passed unanimously when put to a vote.

After the report was presented, a motion was made to re-enter Open Session by Dr. Ingram and a second by Mrs. Lipsey. The motion passed unanimously when put to a vote.

XIII. Compliance Program Annual Report

Upon re-entering Open Session, Mr. King asked for a motion to approve the Compliance Program Annual Report. Mr. Crum made a motion to approve the Compliance Program Annual Report with a second by Mr. Graves. The motion carried unanimously when put to a vote.

XIV. New Business

None to report.

XV. ADJOURNMENT

With no further business at hand, Mr. King thanked everyone for their attendance and support. The meeting was adjourned on a motion by Mr. Crum and a second by Mr. Graves. The motion carried unanimously when put to a vote.

JAMES KING, CHAIRMAN

ATTEST: _____
NEKEISHA SMITH, CEO
SECRETARY