



**REGULAR MEETING OF THE TRINITY MEDICAL  
BOARD OF COMMISSIONERS**

**May 30, 2023**

**5:00 PM**

**Board Room**

**I. CALL TO ORDER**

The regular scheduled meeting of the Trinity Medical Board of Commissioners was called to order at 5:00 PM on Tuesday, May 30, 2023 by Board Vice Chairman, Mr. Jim Graves.

**II. PRAYER AND PLEDGE OF ALLEGIANCE**

Mr. Fred Marsalis opened the meeting with prayer, and the Pledge of Allegiance was led by Dr. Kevin Ingram.

**III. ROLL CALL**

A roll call revealed the following members present: Mrs. Lipsey, Mr. Marsalis, Mr. Butcher, Mr. Graves, Dr. Ingram, and Mr. Crum. Absent: Mr. King. Also present were: Mrs. Nekeisha Smith, Administrator, Mrs. Neely Greene, COO, Mr. Spencer Holder, CFO, and Mr. Joey Martin, Concordia Sentinel.

**OPEN TO PUBLIC COMMENTS**

At this time, Vice Chairman Graves opened the meeting to public comments.

**IV. APPROVAL OF MINUTES**

Mr. Graves asked for a motion to approve the minutes of the Regular Board of Commissioners Meeting on April 25, 2023. The minutes were approved as presented on a motion by Dr. Ingram and a second by Mr. Crum. The motion carried unanimously when put to a vote.

**V. FINANCIAL REPORT**

The March, 2023 Financial Report was presented by Mr. Holder and approved on a motion by Mr. Butcher and a second by Mr. Marsalis. The motion passed unanimously when put to a vote.

**VI. ADMINISTRATIVE REPORT**

Mrs. Smith provided the following report to the Board of Commissioners:

**Administrative Report**

Hospital Week was May 8<sup>th</sup> – 12<sup>th</sup>. We planned something daily for the employees to show our appreciation for a job well done. Everyone seemed to have enjoyed the week. We will continue to do this on a quarterly basis.

On Monday, May 15<sup>th</sup> and 16<sup>th</sup>, Neely and I went to Baton Rouge to the Rural Hospital Coalition meeting. We were joined on Monday night with our Board Chairman Jim Graves to attend a



reception at the Governor's Mansion. We had the privilege of meeting the Governor and several Louisiana lawmakers including Senator Katrina Jackson and Senator Glen Womack. We were able to discuss the turning lane and several other topics such as 340B with the Senators. They both support rural medicine and has stated they will help us in any way that they could. It was a great meeting.

One of the topics that was discussed at dinner with Senator Womack was recruitment and retention. We are in the process once again of looking at our salaries across the board due to inflation and competition. We are in need of nurses in several departments in the hospital. We are also in a position where we hire someone, and they may get offered a \$1 more somewhere and leave. We want to make sure we are comparable with other like facilities.

### New Services

**Bone Density Machine** - We have ordered the software to add bone density test to our list of services at Trinity Medical. Bone Density test scans the body and determines if a patient has Osteoporosis. It determines how much calcium you have in your body. We are very excited about this new service as well.

**Microbiology Department In-house** – By bringing this department in-house it will decrease turnaround time for cultures currently being outsourced to a reference lab. Physicians will be able to diagnose and treat patients much sooner. Patients will heal faster, have shorter hospital stays and have decreased risk for morbid illnesses. Our Lab Director, Yvonne Ivory, had a vision to bring a Microbiology department in-house and she is on target to have this up and running by the beginning of July.

**Transportation Services** - We are planning to add free transportation service for our patients by August of this year. This service will help our patients that have trouble finding transportation to their appointments and to get their scheduled tests at the hospital. We will utilize our 340B funding to provide this service. This will be huge for our community.

**Medicaid Intake Center** – The Public Health Emergency certificate expired on May 11<sup>th</sup>. We had several people that were on Medicaid during this time that are no longer on this particular insurance. With Medicaid expansion, it is important to get as many patients/people as possible enrolled in Medicaid program. We will have a Certified Louisiana Medicaid Application Center here on campus to help people enroll in Medicaid. We have no Medicaid office in Concordia Parish, and we felt this will help the hospital as well as the community to have this program at the hospital. Our goal is to get this started by August or late summer. Once we have all the information together, we will provide more details on the process.

**Fence around helipad** – For the safety of patients' families and guests, we will install a 3 ft.-tall fence around our helipad at the recommendation of Miles Dunagan, Apollo Helicopters. We have received a couple of quotes averaging \$10,500 to \$12,000. (Casey Wagoner, Wagoner Fencing in Natchez lowest) Once this is approved by the FAA, we will start on this project.

**Recommendation**- Amend the bylaws to meet the last Tuesday of the month rather than the 4<sup>th</sup>



Tuesday of the month.

**Update on the lights** – James King, Board Chairman, stated Yates McGraw with Natchez Heating and Cooling is still waiting on parts to come in.

**VII. AGENDA ADDENDUM**

Mr. Graves made a request to make an addendum to the agenda to discuss rescheduling the Board of Commissioners Regular Monthly Meetings to the last Tuesday of each month. A motion was made by Mr. Butcher to make the addendum with a second by Dr. Ingram. The motion carried unanimously when put to a vote.

Mr. Graves made the recommendation to revise the Governing Board Bylaws and change the Board of Commissioners Regular Monthly Meetings from the fourth Tuesday of each month to the last Tuesday of each month. A motion was made by Mrs. Lipsey to approve the revision with a second by Mr. Butcher. The motion carried unanimously when put to a vote.

**VIII. MANAGEMENT REPORT**

Mrs. Greene presented the following departmental policies and procedures for approval:

- i. Pharmacy
- ii. Security

Mr. Butcher made a motion to approve the above departmental policies and procedures. The motion was seconded by Mr. Marsalis. The motion carried unanimously when put to a vote.

**IX. APPOINTMENTS and RESIGNATIONS**

On a motion by Dr. Ingram and a second by Mrs. Lipsey, all appointments and resignations were approved as presented. The motion passed unanimously when put to a vote.

**X. EXECUTIVE SESSION**

The Board of Commissioners did not enter into an Executive Session

**XI. NEW BUSINESS**

None to report

**XII. ADJOURNMENT**

With no further business at hand, Mr. Graves thanked everyone for their attendance and support. The meeting was adjourned on a motion by Mr. Butcher and a second by Dr. Ingram. The motion carried unanimously when put to a vote.

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JIM GRAVES, VICE CHAIRMAN

ATTEST: \_\_\_\_\_  
NEKEISHA SMITH, CEO  
SECRETARY