



**REGULAR MEETING OF THE TRINITY MEDICAL
BOARD OF COMMISSIONERS**

June 27, 2023

5:00 PM

Board Room

I. CALL TO ORDER

The regular scheduled meeting of the Trinity Medical Board of Commissioners was called to order at 5:00 PM on Tuesday, June 27, 2023 by Board Chairman, Mr. James King.

II. PRAYER AND PLEDGE OF ALLEGIANCE

Mr. Fred Marsalis opened the meeting with prayer, and the Pledge of Allegiance was led by Mr. Fred Butcher.

III. ROLL CALL

A roll call revealed the following members present: Mr. King, Mr. Marsalis, Mr. Butcher, and Mr. Graves. Absent: Mrs. Lipsey, Dr. Ingram, and Mr. Crum. Also present were: Mrs. Nekeisha Smith, Administrator, Mrs. Neely Greene, COO, Mr. Spencer Holder, CFO, Mr. Walt Wilson, CCO, and Mr. Joey Martin, Concordia Sentinel.

OPEN TO PUBLIC COMMENTS

At this time, Chairman King opened the meeting to public comments.

IV. APPROVAL OF MINUTES

Mr. King asked for a motion to approve the minutes of the Regular Board of Commissioners Meeting on May 30, 2023. The minutes were approved as presented on a motion by Mr. Graves and a second by Mr. Marsalis. The motion carried unanimously when put to a vote.

V. FINANCIAL REPORT

The April, 2023 Financial Report was presented by Mr. Holder and approved on a motion by Mr. Graves and a second by Mr. Butcher. The motion passed unanimously when put to a vote.

VI. ADMINISTRATIVE REPORT

Mrs. Smith provided the following report to the Board of Commissioners:

Administrative Report

We are still in the process of recruiting staff to our hospital. Please pass the word to check our website for available positions.

New Services

Bone Density Machine - The software is in for the bone density testing. We are in the



process of scheduling training and hope to have this service started by August.

Microbiology Department In-house – We are in the testing phases and still on target to have this service going by the first week of July.

Transportation Services - We are planning to add free transportation service for our patients by August of this year. This service will help our patients that have trouble finding transportation to their appointments and to get their scheduled tests at the hospital. We will utilize our 340B funding to provide this service. We plan to post for this position within the next week. We anticipate this to take off pretty fast so Spencer has started looking at quotes for another van.

Medicaid Intake Center – As stated last month, the Public Health Emergency certificate expired on May 11th. We had several people that were on Medicaid during this time that are no longer on this particular insurance. With Medicaid expansion, it is important to get as many patients/people as possible enrolled in Medicaid program. We will have a Certified Louisiana Medicaid Application Center here on campus to help people enroll in Medicaid. We have no Medicaid office in Concordia Parish, and we felt this will help the hospital as well as the community to have this program at the hospital. We were able to 2 grants for both rural health clinics for \$15,000 each and we will receive \$14 per application. We are planning to post for this position within the next week also. Our goal is to get this started by August or late summer. Once we have all the information together, we will provide more details on the process.

Fence around helipad – We received approval from FAA for the fence around the helipad. The lowest bid was from Casey Wagoner, Wagoner Fencing. The project should be complete by mid July.

Update on the lights and turning lane – The groundwork has started on this project. I do not have an anticipated finish date at this time. It should be a really nice project. We were blessed to secure over \$500,000 towards the turning lane project. Fred Middleton worked very hard to help secure the funds as well as a collaborative effort from other board members and administration. We look forward to getting this project started for the safety of our patients, employees and community.

Community Outreach – Walt will start providing certified heart saver and non-certified heart saver classes to the community in the next couple of weeks. It will be by registration only. We will post more information in the next week or so regarding this class.

Best of Miss-Lou 2023- Please go to www.natchezdemocrat.com and nominate Trinity Medical for Best Hospital in the Miss-Lou for 2023. Actual voting will begin July 17 and end on July 31st.



VII. AGENDA ADDENDUM – PER DIEM INCREASE FOR BOARD OF COMMISSIONERS

Mrs. Smith made a request to make an addendum to the agenda to discuss an increase in the amount of pay to the Board of Commissioners for attending Regular Monthly Meetings. Mr. King asked for a motion to approve the agenda addendum. A motion was made by Mr. Graves to make the addendum with a second by Mr. Butcher. The motion carried unanimously when put to a roll call vote. Yeas: 4 - Mr. King, Mr. Graves, Mr. Butcher, and Mr. Marsalis Nays: 0 Absent: 3 – Mrs. Lipsey, Dr. Ingram, and Mr. Crum.

Mr. King presented to the Board that House Bill 275 was signed by the Governor on June 8th, and it became effective July 1st. The Bill authorizes the governing authority of the parish, the Concordia Parish Policy Jury, to increase the per diem to \$300.00 per meeting not to exceed 12 meetings per year for the members of the Board of Commissioners. A motion was made by Mr. Marsalis to approve the increase with a second by Mr. Graves. The motion carried unanimously when put to a roll call vote. Yeas: 4 - Mr. King, Mr. Graves, Mr. Butcher, and Mr. Marsalis Nays: 0 Absent: 3 – Mrs. Lipsey, Dr. Ingram, and Mr. Crum.

VIII. AGENDA ADDENDUM – APPROVAL OF PAYMENTS TO MR. FRED MIDDLETON FOR LOBBYING FEES

Mrs. Smith made a request to make an addendum to the agenda to discuss approving payments to Mr. Fred Middleton for Lobbying Fees. Mr. King asked for a motion to approve the agenda addendum. A motion was made by Mr. Marsalis to make the addendum with a second by Mr. Graves. The motion carried unanimously when put to a roll call vote. Yeas: 4 - Mr. King, Mr. Graves, Mr. Butcher, and Mr. Marsalis Nays: 0 Absent: 3 – Mrs. Lipsey, Dr. Ingram, and Mr. Crum.

Mrs. Smith presented Mr. Middleton’s Lobbying Fees to the Board of Commissioners for approval for payment. Mr. Middleton’s fees are 5% of the funding his lobbying efforts obtained for the Hospital Service District. Mr. King asked for a motion to approve the payment to Mr. Middleton. A motion was made by Mr. Graves to approve the payment to Mr. Middleton with a second by Mr. Butcher. The motion carried unanimously when put to a roll call vote. Yeas: 4 - Mr. King, Mr. Graves, Mr. Butcher, and Mr. Marsalis Nays: 0 Absent: 3 – Mrs. Lipsey, Dr. Ingram, and Mr. Crum.

IX. AGENDA ADDENDUM – APPROVAL OF SURVEYING AND MARKING OF HIGHWAY 84 PROPERTY

Mrs. Smith made a request to make an addendum to the agenda to discuss approving the surveying and marking of the property at 6569 Highway 84 at Trinity Medical’s Main Campus. Mr. King asked for a motion to approve the agenda addendum. A motion was made by Mr. Butcher to make the addendum with a second by Mr. Graves. The motion carried unanimously when put to a roll call vote. Yeas: 4 - Mr. King, Mr. Graves, Mr. Butcher, and Mr. Marsalis Nays: 0 Absent: 3 – Mrs. Lipsey, Dr. Ingram, and Mr. Crum.

Mrs. Smith requested that the Board approve the surveying and marking of the property at 6569 Highway 84 at Trinity Medical’s Main Campus. Mr. King asked for a motion to approve the



surveying and making of the property. A motion was made by Mr. Butcher to approve the surveying and marking of the property with a second by Mr. Graves. The motion carried unanimously when put to a roll call vote. Yeas: 4 - Mr. King, Mr. Graves, Mr. Butcher, and Mr. Marsalis Nays: 0 Absent: 3 – Mrs. Lipsey, Dr. Ingram, and Mr. Crum.

X. MANAGEMENT REPORT

Mrs. Greene presented the following departmental policies and procedures for approval:

- i. Infection Control/Employee Health
- ii. Rehab Services
- iii. Respiratory Therapy

Mr. Graves made a motion to approve the above departmental policies and procedures. The motion was seconded by Mr. Butcher. The motion carried unanimously when put to a vote.

Mrs. Green presented the following Medical Staff Appointments for approval:

- i. Stacy R. Black, MD- Radiologist
- ii. Brian Smith, MD – ER Physician
- iii. Michael Proctor, MD – ER Physician
- iv. Mohammad N. Alfarawati, MD - Courtesy Staff

Mr. Graves made a motion to approve the above Medical Staff Appointments. The motion was seconded by Mr. Marsalis. The motion carried unanimously when put to a vote.

XI. APPOINTMENTS and RESIGNATIONS

On a motion by Mr. Graves and a second by Mr. Marsalis, all appointments and resignations were approved as presented. The motion passed unanimously when put to a vote.

XII. EXECUTIVE SESSION

The Board of Commissioners did not enter into an Executive Session

XIII. NEW BUSINESS

None to report

XIV. ADJOURNMENT

With no further business at hand, Mr. King thanked everyone for their attendance and support. The meeting was adjourned on a motion by Mr. Graves and a second by Mr. Butcher. The motion carried unanimously when put to a vote.

JAMES KING, CHAIRMAN

ATTEST: _____
NEKEISHA SMITH, CEO
SECRETARY