



**REGULAR MEETING OF THE TRINITY MEDICAL
BOARD OF COMMISSIONERS**

August 29, 2023

5:00 PM

Board Room

I. CALL TO ORDER

The regular scheduled meeting of the Trinity Medical Board of Commissioners was called to order at 5:00 PM on Tuesday, August 29, 2023 by Board Chairman, Mr. James King.

II. PRAYER AND PLEDGE OF ALLEGIANCE

Mr. Fred Marsalis opened the meeting with prayer, and the Pledge of Allegiance was led by Dr. Kevin Ingram.

III. ROLL CALL

A roll call revealed the following members present: Mr. King, Mr. Marsalis, Mrs. Lipsey, Dr. Ingram, and Mr. Graves. Absent: Mr. Butcher and Mr. Crum. Also present were: Mrs. Nekeisha Smith, Administrator, Mr. Spencer Holder, CFO, and Mr. Joey Martin, Concordia Sentinel.

OPEN TO PUBLIC COMMENTS

At this time, Chairman King opened the meeting to public comments.

IV. APPROVAL OF MINUTES

Mr. King asked for a motion to approve the minutes of the Regular Board of Commissioners Meeting on July 25, 2023. The minutes were approved as presented on a motion by Mr. Graves and a second by Mr. Marsalis. The motion carried unanimously when put to a vote.

V. FINANCIAL REPORT

The June, 2023 Financial Report was presented by Mr. Holder and approved on a motion by Mr. Marsalis and a second by Mr. Graves. The motion passed unanimously when put to a vote.

The FY 2024 Budget was presented by Mr. Holder and approved on a motion by Mr. Graves and a second by Mrs. Lipsey. The motion passed unanimously when put to a vote.

Mr. Holder presented a resolution related to The District's Highway Safety Improvement Initiative. The resolution was approved on a motion by Mr. Marsalis and a second by Dr. Ingram. The motion passed unanimously when put to a vote.

VI. ADMINISTRATIVE REPORT

Mrs. Smith provided the following report to the Board of Commissioners:

We are working to fill the vacancies throughout the hospital. We have hired a new ER Manager,



Lee Hinson, RN. Lee is doing a great job in her new position. We look forward to what she will bring to our hospital. We did an interview today with a Family Practice physician. The interview went well. She is a young physician that has been out of residency for about a year. She seems very interested in the position, but we will see what happens. I will keep you all posted as I know more.

New Services

Bone Density Machine - We have started this new service. Please call the Radiology Department for an appointment.

Transportation Services - We have only received a few applications for this position. We are planning to start interviewing in the next week or so. Again, the transportation services will be free to our patients in the community.

Medicaid Intake Center – We are now accepting appointments for anyone needing to sign up or renew their Medicaid application. We have started placing the signage in various clinics and other physician offices.

Update on the lights and turning lane – The lights have been installed at both driveways of the hospital. We also have the bollard lights going down the driveway to the ER. It looks great, very bright and the hospital is completely lit up at night. We should not have any other issues regarding patients not knowing where to turn in to the hospital.

Mock Survey – We scheduled a mock survey to help us prepare for an actual survey when the time arises. The mock survey took place on yesterday. We do have some areas to work on but we will get together as a team and take care of the issues identified.

CPR Class – We offered a CPR class to some community members over the last couple of weeks. We started with the Concordia Chamber members and plan to start more classes over the next month or so.

Employee Appreciation – Our next employee appreciation will be September 15th. We are staying on target to do something every quarter.

Mrs. Lipsey made a motion to approve the Administrative Report. The motion was seconded by Mr. Marsalis. The motion carried unanimously when put to a vote.

VII. MANAGEMENT REPORT

Mrs. Greene presented the Patient Visitation Policy and Procedure for approval. The recommendation was made to remove the final paragraph from the policy and procedure. Mr. Graves made a motion to approve the above policy and procedure with the recommended changes. The motion was seconded by Dr. Ingram. The motion carried unanimously when put to a vote.



XI. APPOINTMENTS and RESIGNATIONS

On a motion by Dr. Ingram and a second by Mr. Graves, all appointments and resignations were approved as presented. The motion passed unanimously when put to a vote.

XII. EXECUTIVE SESSION

The Board of Commissioners did not enter into an Executive Session

XIII. NEW BUSINESS

None to report.

XIV. ADJOURNMENT

With no further business at hand, Mr. King thanked everyone for their attendance and support. The meeting was adjourned on a motion by Mr. Graves and a second by Mrs. Lipsey. The motion carried unanimously when put to a vote.

JAMES KING, CHAIRMAN

ATTEST: _____
NEKEISHA SMITH, CEO
SECRETARY