



**REGULAR MEETING OF THE TRINITY MEDICAL
BOARD OF COMMISSIONERS**

February 27, 2024

5:00 PM

Board Room

I. CALL TO ORDER

The regular scheduled meeting of the Trinity Medical Board of Commissioners was called to order at 5:00 PM on Tuesday, February 27, 2024 by Board Chairman, Mr. James King.

II. PRAYER AND PLEDGE OF ALLEGIANCE

Mr. Fred Marsalis opened the meeting with prayer, and the Pledge of Allegiance was led by Dr. Kevin Ingram.

III. ROLL CALL

A roll call revealed the following members present: Mr. King, Mr. Marsalis, Mrs. Lipsey, Dr. Ingram, Mr. Graves, Mr. Butcher, and Mr. Crum. Also present were: Mrs. Nekeisha Smith, Administrator, Mrs. Neely Greene, COO, Mr. Spencer Holder, CFO, and Mr. Walt Wilson, CCO.

OPEN TO PUBLIC COMMENTS

At this time, Chairman King opened the meeting to public comments.

IV. APPROVAL OF MINUTES

Mr. King asked for a motion to approve the minutes of the Regular Board of Commissioners Meeting on January 23, 2024. The minutes were approved as presented on a motion by Mr. Graves and a second by Mr. Crum. The motion carried unanimously when put to a vote.

V. FINANCIAL REPORT

The December 2023 Financial Report was presented by Mr. Holder and approved on a motion by Mr. Marsalis and a second by Mr. Butcher. The motion passed unanimously when put to a vote.

VI. ADMINISTRATIVE REPORT

Election of Officers and Executive Committee 2024

Open Nomination Forms were provided to the Board Members to nominate candidates for Chairperson and Vice Chairperson. Mr. Graves was nominated for Chairperson by Mr. Butcher, Mr. Crum, Mr. Graves, Dr. Ingram, and Mr. Marsalis. Mr. Crum was nominated for Chairperson by Mr. King and Mrs. Lipsey. Mr. Marsalis was nominated for Vice Chairperson by Mr. Butcher, Mr. Crum, Mr. Graves, Dr. Ingram, and Mr. Marsalis. Mrs. Lipsey was nominated for Vice Chairperson by Mr. King and Mrs. Lipsey.

The voting procedure was by Open Ballot. Mrs. Smith read the results of the vote. The results of the election for Chairperson and Vice Chairperson were as follows

Chairperson Election Results

	Chairperson Nominees	
	Mr. Graves	Mr. Crum
Board Members		
Mr. Butcher	X	
Mr. Crum	X	
Mr. Graves	X	
Dr. Ingram	X	
Mr. King		X
Mrs. Lipsey		X
Mr. Marsalis	X	
Total Votes	5	2

Mr. Graves was elected as Chairman.

Vice Chairperson Election Results

	Vice Chairperson Nominees	
	Mr. Marsalis	Mrs. Lipsey
Board Members		
Mr. Butcher	X	
Mr. Crum	X	
Mr. Graves	X	
Dr. Ingram	X	
Mr. King		X
Mrs. Lipsey		X
Mr. Marsalis	X	
Total Votes	5	2

Mr. Marsalis was elected as Vice Chairman.

The election process proceeded to the election of the Members of the Executive Committee. Mr. Graves, Chairperson-elect and Mr. Marsalis, Vice Chairperson-elect will be ex-officio members of the Executive Committee.

The election for the remaining two members of the Executive Committee was conducted by Open Ballot. Each Board Member was to vote for two of the remaining five Board Members. Mrs. Smith read the results of the vote. The results of the election for the Executive Committee Members were as follows:

	Board Member Votes							Total
	Mr. Butcher	Mr. Crum	Mr. Graves	Dr. Ingram	Mr. King	Mrs. Lipsey	Mr. Marsalis	
Board Members								
Mr. Butcher			X				X	2
Mr. Crum	X	X		X		X		4
Dr. Ingram	X	X	X	X	X		X	6
Mr. King					X			1
Mrs. Lipsey						X		1

The Board Members elected to the Executive Committee were Mr. Crum (4) and Dr. Ingram (6).

Hospital Update

Mrs. Smith presented the following Hospital Update to the Board of Commissioners:

Update on Walkway enclosure and storage building – Barry Lann sent the architectural service agreement for our review and signature. The cost went down from the estimated \$700,000 to \$400,000.

Update on turning lane – The DOT is requiring a bond for the permit. James can explain more on the bond process that requires a bond attorney.

Reminder: Dr. Tyson Garon, Orthopedic Hand Surgeon will be starting on Tuesday, March 11th. His primary focus is treating injuries from elbow down. Dr. Garon will be in the MOB clinic. For appointments, please call 318-757-6559 or dial ext. 642.

The next employee appreciation will be April 9th & 10th.

A motion was made by Mr. Marsalis to accept Mrs. Smith’s Hospital Update. Mr. Crum seconded the motion. The motion carried unanimously when put to a vote.

VII. MANAGEMENT REPORT

Mrs. Greene presented the following Departmental Policies and Procedures for annual approval:

1. Dietary

2. Lab – Blood Bank
3. Lab – General/Quality Controls/Standard Operating Procedures
4. Medical Records

Mr. Marsalis made the motion to approve Departmental Policies and Procedures for annual approval with a second by Mr. Graves. The motion was carried unanimously when put to a vote.

XI. APPOINTMENTS and RESIGNATIONS

On a motion by Dr. Ingram and a second by Mrs. Lipsey, all appointments and resignations were approved as presented. The motion passed unanimously when put to a vote.

XII. STRATEGIC PLANNING

Mr. Graves made the motion to enter Executive Session. The motion was seconded by Mr. Butcher. The motion passed unanimously when put to a vote.

Mr. Marsalis made the motion to leave Executive Session and reenter Open Session. The motion was seconded by Mr. Crum. The motion passed unanimously when put to a vote.

XIII. NEW BUSINESS

Mr. Crum made a motion for Administration to continue the investigation into the personnel matters discussed in Executive Sessions. Mr. Marsalis seconded the motion. The motion passed unanimously when put to a vote.

Mrs. Lipsey made the motion for Mrs. Smith to initiate the 30 days without cause termination of two independent contractor agreements as discussed in Executive Session, in accordance with the Termination clauses in both agreements. The approval of the motion was put to a roll call vote. Roll call vote revealed the following: YEAS: 7 Mr. Marsalis, Dr. Ingram, Mr. Butcher, Mr. Crum, Mrs. Lipsey, Mr. King, and Mr. Graves NAYS:0 ABSENT: 0 ABSTAINED: 0. The motion passed unanimously when put to a vote.

XIV. ADJOURNMENT

With no further business at hand, the meeting was adjourned on a motion by Mr. King and a second by Mr. Crum. The motion carried unanimously when put to a vote.

JAMES KING, CHAIRMAN

ATTEST: _____

NEKEISHA SMITH, CEO

SECRETARY