



**REGULAR MEETING OF THE TRINITY MEDICAL
BOARD OF COMMISSIONERS**

March 26, 2024

5:00 PM

Board Room

I. CALL TO ORDER

The regular scheduled meeting of the Trinity Medical Board of Commissioners was called to order at 5:00 PM on Tuesday, March 26, 2024 by Board Chairman, Mr. Jim Graves.

II. PRAYER AND PLEDGE OF ALLEGIANCE

Mr. Fred Marsalis opened the meeting with prayer, and the Pledge of Allegiance was led by Dr. Kevin Ingram.

III. ROLL CALL

A roll call revealed the following members present: Mr. King, Mr. Marsalis, Dr. Ingram, Mr. Graves, and Mr. Crum. Members absent: Mrs. Lipsey and Mr. Butcher. Also present were: Mrs. Nekeisha Smith, Administrator, Mrs. Neely Greene, COO, Mr. Spencer Holder, CFO, Mr. Walt Wilson, CCO, and Mr. Joey Martin, Concordia Sentinel.

OPEN TO PUBLIC COMMENTS

At this time, Chairman Graves opened the meeting to public comments. No public comments were made.

IV. APPROVAL OF MINUTES

Mr. Graves asked for a motion to approve the minutes of the Regular Board of Commissioners Meeting on February 27, 2024. The minutes were approved as presented on a motion by Mr. Marsalis and a second by Mr. Crum. The motion carried unanimously when put to a vote.

V. SEPTEMBER 30, 2023 AUDIT PRESENTATION

Mr. Jared Heim, Eide Bailly, provided the September 30, 2023 Audit Presentation via Teams teleconference. The Board of Commissioners did not have any questions after the presentation. Dr. Ingram made a motion to accept the audit presentation with a second by Mr. Crum. The motion passed unanimously when put to a vote.

VI. FINANCIAL REPORT

The January 2024 Financial Report was presented by Mr. Holder and approved on a motion by Mr. Marsalis and a second by Mr. Crum. The motion passed unanimously when put to a vote.

VII. REVIEW A BID TABULATION AND MOTION TO AWARD OF CONTRACT FOR TURNING LAND AND DECELERATION LANE, SUBJECT TO NEGOTIATION AND CONCURRENCE BY DIVISION ADMINISTRATION

Mr. King presented for review two bid tabulations for a turning lane and deceleration lane, that are subject to negotiation and concurrence by the Division of Administration. Mr. King informed the Board that Trinity Medical was required to obtain a bond. The permit is to be approved by the Louisiana Department of Transportation. A motion was made by Mr. King with a second by Mr. Marsalis to award the contract to the lowest of the two bidders, T & L Construction, subject to negotiation and concurrence by the Division of Administration. The approval of the motion was put to a roll call vote. Roll call vote revealed the following: YEAS: 5 Mr. King, Mr. Marsalis, Mr. Crum, Mr. Graves, and Dr. Ingram; NAYS: 0; ABSENT 0; ABSTAINED 0. The motion passed unanimously.

VIII. REVIEW OF REQUEST TO APPROVE MODIFICATION OF LEGAL AGREEMENTS WITH FERRIDAY CAMPUS REDEVELOPMENT COMPANY, LLC, AND CONSENT TO SUBLEASE AND RELATED MOTION.

Mr. Graves requested that the Board approve a resolution that would allow him to review requests to approve modification of legal agreements with Ferriday Campus Redevelopment Company, LLC, and consent to the sublease and related motions. After discussion, Mr. Marsalis made the motion to approve the resolution with a second by Dr. Ingram. The motion passed unanimously when put to a vote.

IX. ADMINISTRATION REPORT

Hospital Update

Mrs. Smith presented the following Hospital Update to the Board of Commissioners:

The Medicaid Renewal Program that we were offering on the campus has been cancelled through the state. We did not renew it for another year. The program did not take off like we anticipated. There were several organizations in the area offering this same service. We do still offer Medicaid assistance in-house.

We have received approval from the Fire Marshall on the enclosed walkway. We will submit that information to the State and after approval we will start the bidding process.

Our Surgery Director resigned last week to take on a new position. We have posted the position, and we are very hopeful that we will get this filled really soon.

We have added Dr. Rome Sherrod as a Hospitalist to assist Dr. Ingram with rounding.

Dr. Jaffrani, Cardiologist, will be reading all EKGs and Holters for Trinity Medical.

Dr. Caitlyn Robinson, Dermatologist, has signed her letter of intent to start with us on August 1st. We are very excited to add this service to our hospital.

We are looking to add another Urologist to our hospital that specializes in Female Pelvic Urology. This physician would be coming at least 1 day per month and possible more depending on volume.

We are also speaking with another Specialty Physician that we are looking to add in the near future. This conversation is at the beginning stages.

We are continuing to recruit for Primary Care; however, we are continuing to add more NPs to our clinics. We will add Kenzie Sims, NP to our Vidalia Clinic beginning at the end of April. Kenzie will work with Lacey Keeth 3 days per week in Vidalia as well as every other weekend in the ER.

We have added Andrea Blalock, NP, to our ER rotation to assist with the increased volume in the ER.

Hospital volume across the board has increased tremendously. Our inpatient volume has not dropped below 15 in the last 3 weeks, the ancillary volume has increased and the ER volume is continuing to increase. The hospital is doing great.

We appreciate all of our physicians and staff for all of their hard work. We will have an employee appreciation April 9th & 10th.

A motion was made by Mr. Marsalis to accept Mrs. Smith's Hospital Update. Mr. Crum seconded the motion. The motion carried unanimously when put to a vote.

Approval of Hospitalist Contract

Mrs. Smith presented Dr. Rome Sherrod's Hospitalist Contract for approval. A motion was made by Mr. King. Mr. Crum seconded the motion. The motion carried unanimously when put to a vote.

Addendum to Agenda

Mrs. Smith requested to make an addendum to the agenda to present Dr. Naseem Jaffrani's Physician Personal Service Agreement for approval. Mr. Marsalis made a motion to approve the addendum to the agenda with a second by Mr. Crum. The motion carried when put to a vote.

Mrs. Smith presented Dr. Jaffrani's Physician Personal Service Agreement for cardiology services including interpretation of EKGs and Holter Monitors. Dr. Ingram made a motion to approve the agreement. Mr. Marsalis seconded the motion. The motion passed unanimously when put to a vote.

X. MANAGEMENT REPORT

Mrs. Greene presented the following Departmental Policies and Procedures for annual approval:

1. Case Management
2. Lab – Kit Testing
3. Purchasing
4. Risk Management

Mr. King made the motion to approve Departmental Policies and Procedures for annual approval with a second by Mr. Crum. The motion carried unanimously when put to a vote.

Mrs. Greene presented the following Medical Staff Appointments for approval:

Ms. Kenzie Sims, FNP – Full-Time Trinity Medical Vidalia Clinic/Emergency Department
Ms. Andrea Blalock, FNP – PRN Emergency Department Nurse Practitioner

Dr. Ingram made the motion to approve the Medical Staff Appointments with a second by Mr. Crum. The motion carried unanimously when put to a vote.

XI. APPOINTMENTS and RESIGNATIONS

On a motion by Dr. Ingram and a second by Mr. Marsalis, all appointments and resignations were approved as presented. The motion passed unanimously when put to a vote.

XII. STRATEGIC PLANNING

Mrs. Smith requested to enter Executive Session. Mr. Crum made the motion to enter Executive Session. The motion was seconded by Mr. Marsalis. The motion passed unanimously when put to a vote.

Mr. Marsalis made the motion to leave Executive Session and reenter Open Session. The motion was seconded by Mr. Crum. The motion passed unanimously when put to a vote.

XIII. NEW BUSINESS

Mrs. Smith asked for approval to seek bids to remodel the IOP Building to function as a physician clinic for future use. Mr. Crum made the motion to approve the bidding process to remodel the building. The motion was seconded by Mr. Marsalis. The motion passed unanimously when put to a vote.

XIV. ADJOURNMENT

With no further business at hand, the meeting was adjourned on a motion by Mr. King and a second by Mr. Crum. The motion carried unanimously when put to a vote.

ATTEST: _____

JIM GRAVES, CHAIRMAN

NEKEISHA SMITH, CEO, SECRETARY